

VILLAGE OF PETITCODIAC  
MINUTES  
January 12, 2022, 12:00 PM

**Present**

Councillors	-	Dan Pollock
	-	Dennis Murphy
	-	Laurie Stewart
	-	Luke Lymburner
	-	Peter Saunders
Staff	-	Sandra Kelly, Janice Conley
Absent	-	Gerald Robinson

**Call to Order** Mayor Pollock called the meeting to order at 12:03 and asked for any additions to the agenda.

**Agenda** It was moved by Councillor Saunders that the agenda be approved with one addition. Seconded by Councillor Stewart.

MOTION CARRIED  
1-2022

**Conflict of Interest** There was no conflict of interest declared.

**Approval of Minutes**

Councillor Murphy made a motion to approve the minutes of December 8<sup>th</sup> and 22<sup>nd</sup>, 2021 as circulated. Seconded by Councillor Lymburner.

MOTION CARRIED  
2-2022

**New Business**

**Meeting Rescheduled** Mayor Pollock reported the meeting with MLA Ross Wetmore and Health Minister Dorothy Shephard has been postponed to Tuesday January 18<sup>th</sup>, 2022 at 12:15 and will be held virtually.

**Rapid Test Program** – Council received notice that the Covid testing program being facilitated by the Chamber of Commerce for small businesses has been postponed until further notice. Councillor Lymburner requested inquiries be made to confirm that testing of unvaccinated employees should or should not continue.

**Lift Station Pump – Old Post Road** Councillor Saunders reported that over the Christmas Holidays two pumps in the lift station on Old Post Road failed. One has been repaired but the other is still not functional. Both pumps will be going out for service. Cost of repair is not yet known. He also reported he is going to get quotes on a tow behind backup generator for the lift stations.

**Proposed Village Office Hours Summer of 2022** The Village Office will be closed on Fridays during the summer months.

**Developer’s Agreement for Subdivisions** Sandra requested Council’s direction on how to proceed with the Developer’s Agreement for prospective subdivisions. Council suggested we contact the Regional Service Commission for guidance.

**Library Request for VPN Software** Council received a request from the Librarian Danny Jacobs for permission to purchase VPN software as a safety measure for his laptop when working from home at a cost of \$150. Council had no objections with this request.

**Animal Control By-Law** Council was presented with a draft of a new Animal Control By-Law for review and will bring any questions or comments to the next meeting.

**Request for Meeting CBDC Feb or March 2022** Council received a request from CBDC Westmorland Albert to be added to the agenda for a 20-minute presentation at a Council meeting in February or March 2022. More information on a specific date will be provided at a future meeting.

## Old Business

**Local Governance Reform Update** Mayor Pollock reported there have been no new developments since the last meeting. He is still waiting for clarification of the exact boundaries of our new entity. He also reported Gerard Belliveau from the Regional Service Commission will take a temporary position with the Provincial Government to head the team that will facilitate the transition.

**Works Department Garage Update** Mayor Pollock reported that there is a back pressure value leaking that needs repair and the heat zones need to be modified to reflect different zones ie the garage bays and the offices. Councillor Saunders reported they are also having issues with humidity that is causing significant ice buildup inside the building. Black and McDonald will be coming to give a quote on a dehumidifier system to help eliminate this issue. It was suggested to run the exhaust fans twice a day in the meantime however this also removes any heat in the building. Councillor Saunders requested Council consider having an open house for Council & Staff to have a tour of the garage. He will find a proposed date and report back to Council.

**Recreation Director Contract Update**

Councillor Murphy reported the contract between the Village of Petitcodiac and the Village of Salisbury to share services of a recreation director has been signed. He will be having a meeting with a Salisbury representative and the recreation director to iron out details.

**Correspondence**

**UMNB Bulletin Jan 4 & Jan 10, 2022 (emailed)**

**Procurement Threshold Increase for Goods and Services**

Council received notice that as of January 1, 2022, procurement thresholds will increase due to inflation. For Municipalities the threshold will increase from \$105,700 to \$121,000.

**Additions to Agenda**

**Safety Clothing Works Department**

Councillor Murphy made a motion that the Village of Petitcodiac purchase 5 sets of high visibility bib overalls and winter coats for the works department at a cost of \$300 per set for a total cost of \$1500 plus HST. Seconded by Councillor Stewart.

MOTION CARRIED  
3-2022

**Adjournment**

Councillor Murphy made a motion to adjourn the meeting

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Mayor Pollock

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Clerk Janice Conley