

VILLAGE OF PETITCODIAC  
MINUTES  
January 26, 2022 7:00 PM

**Present**

Councillors	-	Dan Pollock
	-	Dennis Murphy
	-	Gerald Robinson
	-	Laurie Stewart
	-	Luke Lymburner
	-	Peter Saunders
Staff	-	Sandra Kelly, Janice Conley

Due to Covid Restrictions under Level 3 of the Province of NB's current Covid Winter Plan, the meeting was held virtually.

**Call to Order** Mayor Pollock called the meeting to order at 7:00pm and asked for any additions to the agenda.

**Agenda** It was moved by Councillor Saunders that the agenda be approved with four additions. Seconded by Councillor Stewart.  
MOTION CARRIED  
4-2022

**Conflict of Interest** There was no conflict of interest declared.

**Approval of Minutes**

Councillor Stewart made a motion to approve the minutes of January 12, 2022 as circulated. Seconded by Councillor Murphy.  
MOTION CARRIED  
5-2022

**RCMP Report** Sgt. Tamara Patterson attended the meeting. The following items were discussed:

- the new online crime reporting option for non emergency RCMP calls such as theft under \$5000 or damage to community mail boxes etc.
- the quarterly report for Petitcodiac which reported there were 200 occurrences in the last quarter with 80 of those involving motor vehicle incidents
- the province has created a Crime Reduction unit that focuses on mid level crimes

# New Business

## **Communities in Bloom 2022**

Councillor Murphy made a motion that the Village of Petitcodiac partner with the Petitcodiac Garden Club to participate in the 2022 Communities in Bloom competition. The village will pay the \$510 registration fee. Other potential expenses to be discussed at a later date. Seconded by Councillor Lymburner.

MOTION CARRIED  
6-2022

## **Internet Upgrade Fire Hall**

Due to an upgrade to Voice Over Internet Protocol to receive 911 calls, the Fire Department's internet required an upgrade. Rogers will be providing that service at a cost of \$500 for installation and a monthly fee of \$114.99.

## **Municipal Audit Starts February 15, 2022**

For information purposes only. No action required no action taken.

## **Covid Update**

To be discussed under Committee

## **Participation Community Better Challenge Grant**

Council received information regarding application for a grant of \$500- \$1500 to set up a participation challenge for the residents of Petitcodiac and surrounding areas. Councillor Murphy suggested forwarding this to the new Recreation Director Jarrett Crossman for consideration.

## **Adoption of the Westmorland-Albert Rural Plan Regulation**

A virtual public hearing will take place on February 15th regarding the adoption of the Westmorland Albert Rural Plan Regulations. It was noted this plan will affect areas that will soon be a part of Entity 43 along with Petitcodiac in the upcoming provincial reform thus creating two separate rural plans for Petitcodiac and what were previously Local Service Districts. At the time of the meeting Mayor Pollock and Councillor Saunders expressed interest in attending.

## **Update Medical Center**

Mayor Pollock reported that at a recent meeting with MLA Ross Wetmore and Health Minister Dorothy Shepard, it was reported the designs for a new medical center for Petitcodiac will be completed in 2022. Upon Provincial approval, construction could move forward as soon as 2023-2024.

**Application for Kennel License Petitcodiac** Council was informed a resident who resides in an area zoned as a Rural Area has contacted the Village to assure there were no issues in them obtaining a Kennel License and breeding their dogs. It was noted that to open a kennel in the village, application must be made to the Regional Service Commission as it is a permitted use in a Rural Area with terms and conditions and may require a variance. This information will be passed onto the applicant.

## Old Business

**Animal Control By-Law Review** - After review of the proposed new Animal By-Law Council requested correction of one typo and that the definition of a dangerous dog be clear to avoid confusion in enacting the by-law in the future.

**Reform Update** Mayor Pollock reported he's met with facilitator Chad Peters. The next step will be the formation of a committee consisting of two representatives from each area in entity 43 to help guide him through the reform process. Mayor Pollock and Councillor Saunders will be the two representatives for the Petitcodiac. Clarification on the exact location of the boundaries in our entity is still not available.

**Update Subdivisions** Sandra reported she received feedback from the Regional Service Commission that they do not provide developer's agreements. Councillors Robinson and Lymburner will work with Sandra to develop a tentative Developer's Agreement and will also address specific concerns put forward by the Regional Service Commission regarding sewer services and land for public purposes in the two proposed subdivisions brought before Council.

## Motion to Adopt Comprehensive Water Study

Councillor Robinson made a motion that the Village of Petitcodiac require subdivisions with 10 and 24 lots to conduct an Abbreviated Water Supply Assessment and a subdivision with 25 and 49 lots conduct a Comprehensive Water Study. These studies will be at the expense of the developer. The purpose of these studies is to assess if the water supply can provide adequate water quality and quantity with the addition of new residential lots that will each require individual water well. Seconded by Councillor Murphy. MOTION CARRIED  
7-2022

**Update -Covid Rapid Test Program** The Chamber of Commerce will commence it's distribution of rapid Covid Tests for unvaccinated employees in the workforce.

## Correspondence

UMNB Bulletin January 17 & 24, 2022

Emailed for Council's perusal.

## Additions To the Agenda

**Works Department Van** Upon the recommendation of Works Manager Adam McKiel's, Mayor Saunders requested Council consider the purchase of a vehicle to replace the works department's van as it is due for inspection and will cost approximately \$2500 to repair.

Councillor Saunders made a motion that the Village of Petitcodiac purchase a vehicle to replace the works department's van at a cost not to exceed \$30,000.

Seconded by Councillor Stewart.

MOTION CARRIED  
8-2022

**In-Camera Session** Councillor Saunders made a motion that the meeting go to an in-camera session. Seconded by Councillor Murphy.

MOTION CARRIED  
9-2022

**Regular Session** Councillor Saunders made a motion to go back to regular session. Seconded by Councillor Murphy.

MOTION CARRIED  
10-2022

**Community Innovation Grant** The Petitcodiac and Area Garden Club has received a grant through Horizon Health in the amount of \$8015 to be used towards a project of adding accessibility around the Community Garden and into the Advance Savings Community Orchard. The total cost of the project is estimated at \$21,000 which will be funded in part by the grant, in kind donations, private sponsorship and business donation of materials.

**Subdivision Golf Course Road** Council was asked by the Regional Service Commission to review the proposed subdivision. Council had no issues.

## Committee Reports

**Protection Services** Councillor Stewart reported he will be meeting with Sgt Patterson regarding some illegal activities occurring in the village. He also wants to meet with Maritime Enforcement to discuss some more projects regarding unsightly premises.

**Recreation** Councillor Murphy requested Council's input on what the plan of action should be at the arena based on current and projected Covid restrictions with respect to things like extending or shortening the season and booking dates for upcoming events. Council suggested until we have more information regarding Covid, no decisions can be made at this time.

**Maple Street Snowshoe Trails** Maps will soon be available for the new snowshoe trails at the end of Maple Street.

**Development of Maple Street Committee** Volunteers have stepped forward to start a committee to work on development of the Maple Street Recreation Area. Council had no issues with this initiative.

**Dog Bite Investigation** Mayor Pollock reported a meeting was held with the village solicitor regarding a dog bite that occurred in September of 2021. The solicitor will meet with the residents involved to see if a resolution could be found through mediation.

## Passing of Accounts

### General Operating Fund

Councillor Robinson made a motion that the Village of Petitcodiac pay the bills from the General Operating Fund up to January 31, 2022 in the amount of \$168,573.53. Seconded by Councillor Saunders. MOTION CARRIED  
11-2022

### Sewer Operating Fund

Councillor Robinson made a motion that the Village of Petitcodiac pay the bills from the Sewer Operating Fund up to January 31, 2022 in the amount of \$7,905.16. Seconded by Councillor Stewart. MOTION CARRIED  
12-2022

**Adjournment** Councillor Murphy made a motion to adjourn the meeting.

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Mayor Pollock

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Clerk Janice Conley